

# Quick Start Guide to using the Opportunity Finder



Youth Employment UK offers free online skills and careers resources for young people aged 11-30. We have created an [Opportunity Finder](#), which is a specific area of our website where young people can search for Youth Friendly organisations and opportunities where they live.

Opportunities include:

- Job vacancies
- Qualifications and training opportunities (e.g. traineeships, apprenticeships, internships)
- Work experience and volunteering opportunities
- Events and workshops
- Mentoring opportunities
- Careers inspiration

## What is a Youth Friendly Employer?

[Youth Friendly Employers](#) are businesses who put young people at the heart of everything they do. They offer opportunities such as apprenticeships, training, support, and real career development.

## How does it work?

A young person will need access to a device and the internet, and can visit the [Opportunity Finder](#) via our website. Here, they can explore the various opportunities available to them. They do not need to register to our website to use the Opportunity Finder, but registering (for free!) has an added bonus of filtering opportunities based on their proximity and location, so that they can explore opportunities locally.

**Find Jobs & Training With No Experience #CreateYourFuture**

**JOBS OF THE WEEK 🌟**

**ALL JOBS**

**OPPORTUNITIES**

**WORK EXPERIENCE**

**TRAINING**

**ONLINE**

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## Meeting Careers Expectations and Benchmarks

Our Opportunity Finder supports the Gatsby Benchmarks, including Learning from Career and Labour Market Information, Encounters with Employers and Employees, Experiences of Workplaces, and Encounters with Higher and Further Education.

## What if they are interested in applying for an opportunity?

Employers will include details about the opportunity, including what the young person would do, the skills they are looking for, and application details. Young people can apply directly by clicking the “Apply Now” button.

## Using the Opportunity Finder in an Education Setting

### 1. In the classroom or group activities

Young people can be assigned time to use the Opportunity Finder during directed learning time. Some schools choose to use this time during PSHE, form time, or have a specified time in the timetable for careers education.

Activity ideas:

- Find 3 opportunities that interest you
- Analyse a job description/application details
- Write a personal statement for an opportunity of interest

### 2. Independent learning

Our Opportunity Finder can be accessed in any setting, and young people are able to access it independently to explore and find opportunities that may be of interest to them.