



**BIRMINGHAM
2022**
commonwealth
games



APPRENTICESHIPS

Gi Group is proud to be the Official Recruiter for the Birmingham 2022 Commonwealth Games, which will be held across the West Midlands.



WHAT IS THE COMMONWEALTH GAMES?

With its origins in 1930, the Commonwealth Games brings people together for a colourful and enthralling celebration of sport.

Held every four years, the Games has grown from an event that featured 11 countries and 400 athletes, to a global spectacle with 4,500 sports men and women, from 72 nations and territories, taking part.

Underpinned by the core values of humanity, equality and destiny, the Games aims to unite the Commonwealth family through a glorious festival of sport and culture. Often referred to as the 'Friendly Games', the event is renowned for inspiring athletes to compete in the spirit of friendship and fair play.

WHAT DOES THIS MEAN FOR BIRMINGHAM IN 2022?

In 2022 Birmingham will host the XXII Commonwealth Games, the largest multi-sport event to be held in the UK for ten years. Approximately 6,500 athletes and team officials from 72 Commonwealth nations and territories, will come together for a fantastic celebration of sport and culture.

The sporting action will take place across Birmingham and the West Midlands, entertaining more than one million spectators and reaching a global broadcast audience of more than one billion.

The Games will enable the sharing of cultures, experiences and untold stories, bringing people together through the power of sport and culture in a region that will guarantee the warmest of welcomes. We'll deliver a 'Games for Everyone' with the region shining on the global stage, in all its rich diversity.





Apprenticeships

Birmingham 2022 is proud to be partnering with Gi Group Apprenticeships, who will be delivering all apprenticeships in the run up to the Commonwealth Games. We are looking for individuals who want to be part of the largest multi-sport event ever to be held in the West Midlands and have a passion, enthusiasm and commitment to succeed in the role.

Apprenticeships give you a fantastic experience in the world of work by combining theoretical training with hands-on skills. This is delivered in workshops, virtual learning, online learning – and is fully supported with a pastoral team and subject matter experts that will be coaching you. You also earn while you learn and have the opportunity to start your career whilst doing so. Each apprenticeship lasts for between 15-18 months and will result in a superb, fully recognised qualification to start your future the way you want to.

To join us on this exciting journey, we are looking to recruit participants to complete a Level 3 apprenticeship in business administration. This is a full-time position based at our office in Brindley Place, Birmingham.

Successful applicants will work in different areas of the organisation including venue development, procurement, workforce, sport and security.

What is business administration?

The responsibilities of the role are to support and engage with different parts of the organisation and interact with internal and external customers. With a focus on adding value, the role of business administrator is to contribute to the efficiency of the organisation, through support of functional areas, working across teams and resolving issues as requested. The flexibility and responsiveness required will allow you to develop a wide range of skills.

The business administrator is expected to deliver their responsibilities efficiently and with integrity – showing a positive attitude. The role involves demonstrating strong communication skills (both written and verbal), and adopting a proactive approach to developing these skills further.

The business administrator is also expected to show initiative, manage the priorities of the role and their own time, demonstrate problem-solving and decision making skills, whilst playing an important support role with our organisation.

How can I apply?

To apply for the role, you must be computer literate and have at least a grade C (4+) in English GCSE and a Grade D (3+) in maths. The application process is simple and involves candidates completing a guided application procedure. Applications will then be reviewed, and successful applicants will be invited for an interview.

There is also plenty of help and advice on our website, including tips on the application and interview process.

To apply, visit birmingham2022.com/jobs

FAQS

“Doing an apprenticeship means spending a lot of time studying”

This is an extremely common misunderstanding; apprenticeships allow you to develop your practical skills and knowledge in the workplace allowing you to bring fresh ideas, energy and enthusiasm. You will be given time at work to do this.

“Apprenticeships are limited to certain sectors”

There are many apprenticeships to choose from, with hundreds of job roles within a variety of sectors. For Birmingham 2022, we are providing business administration apprenticeships.

“Apprenticeships are low-level qualifications and not valued by employers”

Apprentices undertake courses from Level 2 (standard GCSE Level) right up to Level 7 (degree level), depending on the type of job and requirements. Employers value apprentices as they have both knowledge and practical experience in their chosen field.

“Apprentices work for free”

Apprentices do not work for free they are paid which gives you the opportunity to ‘Earn while you Learn’.

“I will have to complete my qualifications in my own time”

All apprentices are entitled to take time during their working week to work towards their qualifications.

“I will be expected to do the jobs that none of my colleagues want to do”

This is not true. A training plan will be put in place for you and reviewed on a regular basis. Training is provided for all tasks that you are unfamiliar with.

“Apprenticeships are for people who couldn’t get a place at University”

This is a misconception. Apprenticeship is a choice available to all. Some people prefer on the job learning whilst gaining a qualification which is the apprenticeship route. Whilst others prefer concentrating on gaining just a qualification.



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